

Summer Camps 2017
School Age



Creating Disciples for Christ



Courthouse Christian

PRESCHOOL & AFTERSCHOOL

Courthouse Christian Preschool & Afterschool
2708 Princess Anne Road, Virginia Beach, VA 23456
Phone: 757-689-0315
preschool@ccumc.net
Coordinator of Weekday Ministries: Michelle Brown

School Age Summer Camp Information

Ages

Rising 1st Graders – rising 3rd graders

Summer Hours and Dates of Operation

June 19, 2017 – August 25, 2017

This year our camps will be five days a week, for two weeks at a time. Our focus will be on fine arts through children's literature, and our fine arts camp focus will be from **9:00-12:00 p.m.** We will also have traditional full camp options available.

Fine Arts Camp ONLY: 9:00-12:00 p.m.

Full Day camp: 7:00am-6:00pm

Camp Deposit

A non-refundable deposit of \$50 per camp session is due at registration. This deposit will be applied to your child's tuition. The balance of your child's camp fee is due your first day of camp.

Camp Tuition

Each two-week session of fine arts camp ONLY is \$260. This tuition covers two weeks of camp (9:00-12:00, M-F), as well as snacks, special visitor fees, and materials fees. Full-day camp tuition is \$300 per two-week session.

Meals

Snacks will be provided.

Campers must bring their own lunch (no foods that need heating please).

Additional information

Full-day campers need to bring a pillow and a blanket for daily rest periods.

Electronics of any kind are NOT ALLOWED.

Registration Instructions

For children currently *enrolled* in CCPA

1. Complete the appropriate **Summer Camp Enrollment Form** (Preschool or School Age). You do not need to fill out another Child Registration Form
 - a. If you have more than one child, please fill one out for each child.
2. **All appropriate fees are due at the time of registration.**
3. Make check payable to CCPA for the appropriate registration fee and/or weekly deposit(s).
4. Turn in check and enrollment forms to the school office.
5. Remaining fees will be due one week prior to the week enrolled.
6. Children attending any full day summer camp should also complete a Request for Administration of Sunscreen form.
7. **Two week notice for withdrawal from any summer camp is expected. If we do not receive a two week notice and your child does not attend a week you enrolled in, you will still be responsible for the full week of tuition.**

For children *not* currently enrolled in CCPA

1. Complete the Child Registration Form
 - a. If you have more than one child, please fill one out for each child.
2. Complete the appropriate Summer Camp Enrollment Form (Preschool or School Age)
 - a. If you have more than one child, please fill one out for each child.
3. Your child will NOT be able to attend camp until all paperwork is completed and turned in. You will need to bring the following items to the school office **by the first day of camp:**
 - a. Child's shot records
 - b. Physical form
 - c. Original birth certificate or other proof of identity (birth registration card, passport, hospital notification of birth).
 - d. Request for Administration of Sunscreen
 - e. Emergency Form
 - f. Code of Conduct Form
4. Make check payable to CCPA for the appropriate registration fee and/or weekly deposit.
5. Turn in check and enrollment forms to the school office.
6. Remainder of fees, including all extended care fees, will be due one week prior to the week enrolled.
7. **Two week notice for withdrawal from any summer camp is expected. If we do not receive a two week notice and your child does not attend a week you enrolled in, you are responsible for the full week of tuition.**

If you have any questions feel free to call, e-mail, or stop in the school office.

God Bless,
Michelle Brown, M.S.Ed.
Coordinator of Weekday Ministries
Courthouse Christian Preschool & Afterschool
Phone: 689-0315
preschool@ccumc.net

CCPA SCHOOL AGE CAMP THEMES

June 19-30: Aloha-ha-ha! Vacationing with Junie B. Jones

Join us as we kick off summer exploring the art, music, and culture of Hawaii! We will be reading Junie B.—Aloha-ha-ha! and finishing our session with a luau!

July 3-14: A Step Back in Time—Folk Art and Music from the 19th Century

We will explore Laura Ingalls Wilder's America! As we read *Little House in the Big Woods*, we will explore folk art, pioneer music, and cooking from Wisconsin.

July 17-21: Vacation Bible School! (9:00-12:30 p.m.)

Register for a great week of music, art, stories, games, and fun while learning about God! Children will participate in CCUMC's vacation bible school program during fine arts camp hours. Families not needing full day care may register with the church.

July 24-August 4: Fudge-A-Mania! Classic Summer Fun

This session will be full of classic, lazy days of summer fun! Join us as we experiment with tie-dye, spin-art, and classic music like the Monster Mash!

August 7-18: Magic Tree House: Dolphins At Daybreak

Come explore the wonders of the ocean with us, and ways that nature impacts art! We will be taking a look at Wyland's ocean animal art and exploring our own creations, as well as listening to the sounds of nature!

August 21-25: Summer Favorites

Our smorgasbord week! Favorite authors, illustrators, and activities will keep us busy during the last week of summer camp!

THERE ARE NO CAMPS THE WEEK OF AUGUST 28; WE WILL BE HAVING STAFF TRAINING IN PREPARATION FOR THE 2017/18 PRESCHOOL AND SCHOOL-AGE PROGRAMS.

School-Age

Summer Camp 2017 Enrollment Form

Directions: Fill in your child's name. Please complete separate form for *EACH* child.

Child's Name: _____

Camp Session	Fine Arts ONLY (9- 12:30pm)	Full Day 7:00-6:00	Camp Theme
June 19-30			Aloha-ha-ha! with Junie B.!
July 3-14			A Step Back in Time
July 17-21			VACATION BIBLE SCHOOL**
July 24-Aug 4			Fudge-A-Mania!
August 7-18			Magic Tree House: Dolphins at Daybreak
August 21-25			Summer Fun!

**If you are only needing fine arts camp hours (9am-12:30pm), it is cheaper for you to register your child through the church office for VBS. VBS is 9am-12:30pm, Monday-Friday, the week of July 17th. Registration forms are available through the church office or you can register online at www.courthousecommunityumc.org.

Child Registration Form

(Physical, Shot Records and Birth Certificate Must be turned in by the 1st day of school/camp.)

For Office Use Only:	Date of application: Registration Paid: Teacher/Program:	Date of Entry: Last Day attended:
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Please check program(s) enrolling in:

	Preschool 9:00-12:30		Extend Care Hours for Preschool		School-Age Programs
	2 year old 2 day		2 day full day (7:00-6:00)		AM Kindergarten (7:00-11:00)
	2 year old 3 day		3 day full day (7:00-6:00)		PM Kindergarten (11:30-4:00)
	3 year old 2 day		5 day full day (7:00-6:00)		PM Kindergarten (11:30-6:00)
	3 year old 3 day				K-5 Afternoon Care (2:30-6:00)
	3 year old 5 day		2,3, or 5 day before care (7:00-9:00)		
	4 year old 2 day		2,3, or 5 day lunch bunch (12:30-1:30)		Summer Camps
	4 year old 3 day		2,3, or 5 day aftercare (12:30-6:00)		School Year Break Camps
	4 year old 5 day				
	Summer Camp				

Student Information

Student's Name:	Name child prefers to be called:	Age:	Sex:
Date of Birth:			
Home Address:			
Please list the names of school/daycare centers previously attended:			
If your child will be attending Courthouse Christian Preschool and another school/program, please give the name of the other school/program and grade:			

Parents/Guardians Information

Mother:	Employer:	Business Phone:	Email Address
Home Address: (If different)		Home Phone:	Cell Phone:
Father:	Employer:	Business Phone:	Email Address
Home Address: (If different)		Home Phone:	Cell Phone:

Person(s) or Agency Having Legal Custody of Child if other than parent listed above:	Business Phone:	Email Address:
Home Address:	Home Phone:	
Business Address:	Cell Phone:	

Agreements

1. I hereby give permission for the above named child to participate in field trips with the school. I understand that I will be notified prior to a scheduled field trip, and will be give information regarding transportation, destination, special lunch or food arrangements, arrival and departure time. I hereby release Courthouse Christian Preschool & Afterschool, its employees and agents from any and all liability for injuries sustained by my child while preparing for, going to, participating in, or returning from said field trips.
2. I hereby provide my consent for Courthouse Christian Preschool & Afterschool to use photographs and/or interviews with me and/or my child(ren) in connection with publicizing or promoting the school.
3. I hereby provide my consent for Courthouse Christian Preschool & Afterschool to print my child’s name, parent’s name, address, and phone number in a class directory. This directory will be given only to children in your child’s classroom and staff members of Courthouse Christian Preschool & Afterschool. It will not in any way be sold or distributed to any company for solicitation purposes.
4. I/We agree to hold Courthouse Christian Preschool & Afterschool harmless for any harm that your child/ren may experience while under the care of any staff you employ as a childcare provider outside of CCPA. We are aware of the program’s No Babysitting Policy and chose to take exception to that policy

Signature of Parent/Guardian: _____ **Date:** _____

Program Information

To ensure an understanding and acknowledgement of program information, please review and initial each item below:

_____ Staff will attempt to notify me whenever my child becomes ill, has behavior issues, or in situations of emergency or inclement weather. I will arrange to have my child picked up within one hour of notification.

_____ If my child or someone in my household comes down with a reportable communicable disease, I will notify staff within 24 hours so they can notify the parents of other students and the local health department when necessary (all names will remain confidential).

_____ An emergency operations plan has been developed to help staff and participants be prepared for situations. This is posted in all classrooms and is updated each fall. A copy of the plan is available upon request.

_____ I will provide my child’s proof of identity (original birth certificate, passport, hospital record of birth), physical, and immunization record by my child’s first day of attendance.

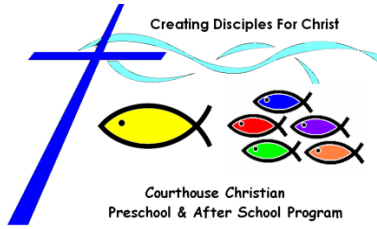
_____ I have reviewed the contents of the Parent Handbook and will comply with all its contents.

_____ I understand that the termination/withdrawal policy of CCPA requires a two week written notice. If proper notice is not provided I will be responsible for the tuition fees.

_____ Tuition is due prior to attendance. I am aware of the specific tuition fees and deadlines for the registered program. Late payments will be assessed fee and could result in the child being unable to attend programs.

I hereby certify that all information noted above is correct and true. I understand the financial commitment involved in enrollment at Courthouse Christian Preschool & Afterschool. In addition, I agree to meet the financial commitment to Courthouse Christian Preschool & Afterschool and to abide by the policies and procedures set for in the Parent Handbook.

Signature of Parent/Guardian: _____ **Date:** _____



REQUEST FOR ADMINISTRATION OF SUNSCREEN

Parents/Legal Guardians and Physicians, Please Read:

- Courthouse Christian Preschool & Afterschool (CCPA) administers emergency medications only. These are medications deemed necessary by a physician (epi-pen, inhaler, benadryl).
- If your child is enrolled in our full day program (7:00-6:00) and they are in need of medication other than emergency medications, please see Michelle Brown or Kenda Morris, for approval.
- One form must be completed for each medication. Multiple medications cannot be listed on one form.
- Any change in prescription requires a new written order from the prescribing physician.
- Students are **NOT** allowed to transport medication to or from school, nor may it be kept with the student
- Courthouse Christian Preschool & Afterschool (CCPA) does **NOT** allow students to possess lotions, lip balms, hand cleaners, sanitizers, or other over the counter medications.
- Parent/Legal Guardian must supply package insert for complete list of possible side effects.
- All **Request for Administration Forms** must be redone every 12 months.
- All medications must be in their original containers with the prescription label intact and accompanied by the correct means for administration (syringe, measuring cup, spoon, etc.)

Today's Date:	CCPA Authorized Providers Name:	CCPA Authorized Provider's Signature
Name of Student: (Last/First, MI)	School: Courthouse Christian Preschool & Afterschool	Student Date of Birth (mm/dd/yy):
Student's Diagnosis: Student required to have sun protection and prevention of insect bites while at school		Medication to be given: Deet Free Bull Frog Mosquito Coast SPF Sun Block with Insect Repellent
Time(s) of administration or symptoms necessitating administration of medication: Apply 10 minutes prior to afternoon outside play		Dosage: As needed
Route of Administration and Instructions: Spray on exposed skin		
Start Date: June 1, 2017	End Date: August 25, 2017	
Physician/Nurse Practitioner/Dentist's Name (Please Print): Not Applicable	Date: Not Applicable	
Physician/Nurse Practitioner/Dentist's Signature: Not Applicable		
Parent /Legal Guardian: I hereby give permission for the school to administer the medication as prescribed above. I also give permission for the school to contact the above health care provider regarding the administration of this medication.		
Signature – Parent/Legal Guardian:	Date:	
Home Phone Number:	Cell Phone:	
Work Phone Number:		

